



GOVT. OF ASSAM
OFFICE OF THE HOJAI MUNICIPAL BOARD, HOJAI
DIST: HOJAI, ASSAM (PIN: 782435, PH: 03674 – 252140)

NOTICE INVITING TENDER (NIT) NO: HMB / T – 07 / 2026 DATED 17-06-2026

Sealed re - tender affixing court fees stamp of Rs. 8.25 are invited from registered contractors under any Govt. Department preferably of Hojai District with up to date valid registration & experienced in similar nature of work and will be received up to **1:00 PM on 26/06/2026 (Friday)** at the office of the undersigned. The tender will be open on the same day i.e. on **26/06/2026 at 3:00 PM** in presence of the bidder or their authorized representative, if they wish to be present.

Any information in this regard may be obtained from the office on any working days and if the last receiving day falls on holidays, Bandh etc. the same will be received on the next working days.

The earnest money is payable in the form of **Fixed Deposit**, pledged to Hojai Municipal Board. **Earnest money in any other mode including cash will not be accepted.** The earnest money for the bidder belonging to SC/ST category will be 1% of the tender value subject to the condition that the bidder will have to submit the copy of caste certificate along with the tender.

Details Tender Paper will be issued from office of the undersigned during the office hours up to **12.00 noon on 25/06/2026** on payment of the requisite fees as shown against the works and which is non-refundable.

Details of tender

Gr No	Name of Work	Estimated Amount	Earnest Money for General	Earnest Money for SC/ST	Completion period	Class of Contractor	Tender Document Fees
26	Beautification of Adarshya Bidyaniketan School Pond	7,12,060	14,200	7,100	60 days	Class III	1,000

TERMS AND CONDITIONS: The bidders are requested to go through the site condition of the working area and the terms and conditions very carefully before submission of their respective Bid. On satisfaction with the terms and conditions of contract, as laid down hereafter the Bidder may submit their Bid.

- The tender is invited on percentage basis [Above / Below / As per SOR APWD (State Highways & Major District Road) 2018-19]
- The quoted rate should be inclusive of all taxes / levies / Forest Royalty whatever being applicable.
- Any offered bid value beyond 10.00% below to the tender value will be rejected. No bid will be entertained beyond 10.00% below to the tender value in any circumstances. The quoted percentage should not exceed two decimal places.
- The tender will be evaluated by the notified Tender Evaluation Committee constituted vide Govt. Notification No. E-280762/1 Dated 03-03-2023. The decision of the Committee regarding final selection of Bidder will be final and bound to all.
- The designated committee reserves the right to reject any tender in full or in part as per provision of Assam Public Procurement Act, 2017.
- The bidder should clearly mention all the relevant information very clearly without any overwriting. In case of any correction / alteration or use of whitener then it should contain the short signature of the bidder.
- The bidder must have to submit the following mandatory document
 - Contractors Registration Certificate with up to date renewal.**
 - Labour license with up to date renewal.**
 - GST Registration.**
 - PAN Card.**
 - Trade License with up to date renewal.**
 - Experience of similar nature of works. Completion Certificate signed by competent authority must be submitted.**
 - Turnover for last 5 (five) years.**
 - Details of existing liability statement.**

8. A penalty of 1 % (one percent) over the work order value beyond the stipulated time will be deducted for the delay of every 15 (fifteen) days without any valid justification, subject to maximum 10% over the work order value.
9. No-hand broken chips will be allowed to execute the PCC/RCC works.
10. The bidder should have experience of executing such type of tendered work and should be financially sound enough to execute the work.
11. The payment for the work will be made as per the availability of fund.
12. Tender without earnest money/ court fees / incomplete tender will be summarily rejected.
13. The Bid will remain valid for a period of 180 days
14. Once the tender is opened and accepted, no request to enhancement of rate will be honoured.
15. In the event of any materials / Vehicle issued by the Board, then the cost will be realized from the Bill as per tariff.
16. All kind of Taxes like GST, IT, Labour Cess etc. whatever applicable as per present rate will be reimburse from the bill. In the case of procurement of forest materials, the contractor has to produce the appropriate FR Challan, FRCC etc. whatever required to the authority prior to payment of any bill.
17. **The contractor has to start the work within 7 (seven) days from the date of issue of the formal work order. If the contractor fails to start the work within specific time of 7 (seven) days without any valid reason, then the undersigned will reserves the right to cancel the contract / work order, forfeit the earnest money.**
18. 10% security money will be deducted from the bill. However, if the contractor agreed to adjust the deposited earnest money then it will be consider accordingly. The security deposit will be refundable after satisfactory completion of defect liability period of 6 (six) months.
19. The work to be complete within stipulated period. Otherwise, the undersigned reserves the right to cancel the work order without making any payment to the contractors.
20. After submission of bid along with requisite earnest money, withdrawal of the tender is not acceptable. In that case the earnest money will be forfeited.
21. The undersigned will reserve the right to extend the last date of receiving and opening of the tender if it is essential for competitive bid. In that case the revised date will be notified through office notice board.
22. In case of any modification / alteration / correction in the NIT then it will be notified through office Notice Board and that will be the part of the Tender.
23. All the relevant clause of contract as schedule in APWD (F-2) form will be applicable and will be part of this contract.

Sd/-
Executive Officer
Hojai Municipal Board, Hojai

Memo No. HMB/15th Fin / Untied / 2025-26/415

Dated 17/06/2026

Copy to:

- 1) The Director, Municipal Administration, Dispur, Guwahati – 6 for favour of his kind information.
- 2) The District Commissioner, Hojai for favour of his kind information.
- 3) All Members, Tender evaluation Committee for information and necessary action.
- 4) The DIPRO, Hojai Sankardevnagar. He / she is requested to make wide publicity of this NIT through print media as well as social media.
- 5) The Cashier, Hojai MB. She is directed to sale the tender form as per rate stated above after maintaining proper records.
- 6) Office copy.

Sd/-
Executive Officer
Hojai Municipal Board, Hojai